



Ph.D. Mentoring Form

Student Name _____ Major Professor _____

Graduate Advisor _____

Students are encouraged to update this form regularly with their major professor and mentoring committee, and to bring an updated copy of this form to any relevant meetings with your major professor, advisors, or your mentoring committee. Students should attach an updated copy of this form with their annual progress report, as well as to the form used when nominating the QE committee.

YEAR 1

1. Attend Animal Biology Colloquium in the Fall Qtr. Year _____

2. Course deficiencies to be completed, as specified upon admission (if applicable)

Course _____ # units _____ Qtr./Year _____ Grade _____

Course _____ # units _____ Qtr./Year _____ Grade _____

Course _____ # units _____ Qtr./Year _____ Grade _____

3. Appoint two additional members of your mentoring committee in/by the Winter Qtr.

Mentoring Professor _____

Mentoring Professor _____

4. Organize and hold an annual meeting with your mentoring committee (at least once/yr)

Meeting Date _____

5. Complete and submit your coursework plan (below) to ABG advisors by start of Spring Qtr.

COURSEWORK PLAN (all coursework must be completed before you take your qualifying exam, and within 6 quarters of starting the program)

Enter the quarter/year you plan to take, or complete, courses. Enter grade received.

Core Courses

ABG 200A Fall 3 units _____ Year _____ Grade _____

ABG 200B Spring 3 units _____ Year _____ Grade _____

ABG 401 Fall 2 units _____ Year _____ Grade _____

Interdisciplinary Courses Additional (8-20 units)

You must complete at least 6 units of graded 200 level courses (not 290, 290C, 291, 297, 299 etc.)

Must not overlap with any courses used to satisfy M.S. requirements (if applicable)

Course _____	# units _____	Qtr./Year _____	Grade _____
Course _____	# units _____	Qtr./Year _____	Grade _____
Course _____	# units _____	Qtr./Year _____	Grade _____
Course _____	# units _____	Qtr./Year _____	Grade _____
Course _____	# units _____	Qtr./Year _____	Grade _____

Statistics - At least 6 units of graded coursework in statistics at the 200 level

Course _____	# units _____	Qtr./Year _____	Grade _____
Course _____	# units _____	Qtr./Year _____	Grade _____

Grant Proposal Writing (i.e. ABG 202/NPB 270)

Course _____	# units _____	Qtr./Year _____	Grade _____
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Seminar (2 quarters required; Animal Biology 290 (Animal Science seminar series) recommended)

Course _____	# units _____	Qtr./Year _____	Grade _____
Course _____	# units _____	Qtr./Year _____	Grade _____

Teaching experience Course (serve as a TA and enroll in ABG 300/396)

Course _____	# units _____	Qtr./Year _____	Grade _____
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6. Preliminary Examination: In June, before the beginning of your second academic year.

Result: _____

YEAR 2

7. Present research poster at Animal Biology colloquium in the Fall Qtr. Year: _____

8. Organize and hold an annual meeting with your mentoring committee (at least once/yr)
Meeting Date: _____

9. Submit list of potential Qualifying Exam committee members to advisors by the end of the 5th quarter (this will be time-stamped, keep an eye out for an email requesting submission of this list).
Date: _____

10. Qualifying Exam by completion of 7th quarter. Result: _____ Date: _____

11. Invite and confirm members of your Dissertation Committee (during quarter that QE was passed)

12. Submit Advancement to Candidacy form to Graduate Studies (qtr. QE was passed) Date: _____

Advancing to Candidacy requires all the following:

- a. Pass your Qualifying Examination
- b. no incomplete grades, all coursework complete
- c. nomination of your dissertation committee members

YEAR 3

13. Oral research presentation at the Animal Biology colloquium in the Fall Qtr. Year: _____

14. Organize and hold an annual meeting with your mentoring committee (at least once/yr)
Meeting Date(s): _____

15. Your ongoing participation in disciplinary seminars is strongly encouraged.

YEAR 4

16. Organize and hold an annual meeting with your mentoring committee (at least once/yr)
Meeting Date(s): _____

YEAR 5

17. Organize and hold an annual meeting with your mentoring committee (at least once/yr)
Meeting Date(s): _____

18. Complete your thesis research; write and revise your dissertation.

NOTE: Plan Ahead. Committee members are entitled up to 30 days to review each draft.

19. Present public exit seminar on dissertation research Date: _____

20. Submit completed thesis signed by all members of thesis committee to Graduate Studies by the appropriate quarter deadlines (confirm annual due dates with Grad Studies).

Comments/Notes/Signature Requests Granted:

Updated 9/2014